



## **Malayan Flour Mills Berhad**

(4260-M)

**ADMINISTRATIVE DETAILS FOR THE EXTRAORDINARY GENERAL MEETING (“EGM”/“THE MEETING”) OF MALAYAN FLOUR MILLS BERHAD TO BE HELD AT THE AUDITORIUM, 3<sup>RD</sup> FLOOR, WISMA MCA, 163 JALAN AMPANG, 50450 KUALA LUMPUR ON FRIDAY, 26 OCTOBER 2018 AT 3.00 P.M.**

### **1. REGISTRATION**

- Registration will be at the **Dewan San Choon foyer, 2<sup>nd</sup> Floor, Wisma MCA**, 163 Jalan Ampang, 50450 Kuala Lumpur.
- Registration will commence at 1.00 p.m. and will remain open until the conclusion of the EGM or such time as may be determined by the Chairman of the Meeting.
- Please present your original identity card (“IC”) or passport during registration for verification purposes.
- You are NOT allowed to register on behalf of another person even with the original IC or passport of the other person.
- After the registration and verification, you will be given an identification barcoded wristband to be secured around your wrist. The same barcoded wristband will be used for voting at the EGM.
- Please be reminded that there will be no replacement in the event that you lose or misplace the identification wristband.
- Please note that you will not be allowed to enter the Meeting Room without wearing the identification wristband.

### **2. MEETING**

- The Meeting will be held at the **Auditorium, 3<sup>rd</sup> Floor, Wisma MCA**, 163 Jalan Ampang, 50450 Kuala Lumpur.
- The Meeting will start promptly at 3.00 p.m.

### **3. ENTITLEMENT TO ATTEND AND VOTE AT EGM**

Only members whose names appear on the Record of Depositors of the Company as at **19 October 2018** shall be eligible to attend the EGM or appoint proxies to attend and vote on their behalf.

### **4. PROXY**

- A member entitled to attend, speak and vote at the EGM is entitled to appoint not more than two (2) proxies to attend, speak and to vote in his/her stead. A proxy may but need not be a member of the Company.
- **The Form of Proxy shall not be treated as valid unless the posted Form is received or the Form is deposited at the office of the Company’s Share Registrar, Symphony Share Registrars Sdn Bhd at Level 6, Symphony House, Pusat Dagangan Dana 1, Jalan PJU 1A/46, 47301 Petaling Jaya, Selangor Darul Ehsan, not less than forty-eight (48) hours before the time appointed for holding the Meeting or any adjournment thereof. The Company will not accept any photocopies of the form of proxy in place of the original signed copy.**

### **5. REDEMPTION OF DOOR GIFT AND FOOD VOUCHER**

- Food Voucher and Redemption Voucher for the door gift (“Gift Voucher”) will be given during registration.
- Gift Voucher must be presented at the “Redemption Counter” located at the same floor for collection of door gift.
- Each person, whether attending as a member and/or proxy, shall be entitled to one (1) Food Voucher and one (1) Gift Voucher only.
- **Where two (2) proxies are appointed, only the proxy who registers first shall be entitled to the one (1) Food Voucher and one (1) Gift Voucher unless the other proxy is a member himself/herself.**
- As you will be given Food Voucher, kindly take note that no refreshment will be served.

### **6. PARKING**

- Parking is free only at Wisma MCA on a first come basis for members subject to availability.
- Please present your Parking Ticket at the “Parking Validation Counter” located next to the Redemption Counter for the complimentary parking.